

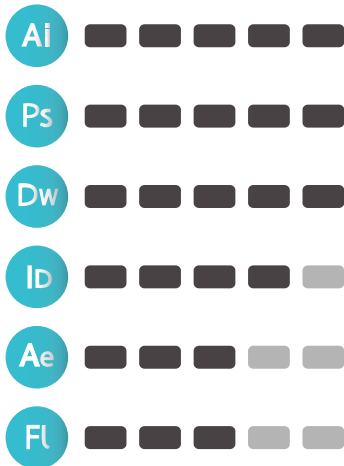
## EDUCATION

**Eastern Kentucky University 2013**  
BFA in Graphic Design  
Cum Laude Honors

**Eastern High School 2009**  
Commonwealth Diploma

## SKILLS

Adobe Creative Suite including After Effects & Lightroom, Adobe Acrobat, Microsoft PPT, Word, Excel, Keynote, Pages, Numbers



## ORGANIZATIONS

**NYC UK Alumni Association**  
Officer & Board Member

**Kentuckians of New York**

**Alpha Gamma Delta Alumni**  
Offices held included:  
Vice President of Finance  
Vice President of Scholarship  
Purchasing Coordinator

**Greek Hall Council Alumni**  
Offices held included:  
Vice President  
Secretary

## EXPERIENCE



**Graphic Designer, Presentation Specialist**  
WilliamsLea (2013-Present)

I design all requests including: brand consistent marketing materials, Powerpoint and Word templates, pitchbooks, graphics, maps, HTML newsletters, conference/event collateral and deal gifts. I also maintain correspondence with clients from conception to completion and coordinate print production with vendors.



**Graphic Designer, Freelance**  
Abigail Baldwin Design (2014-Present)

I currently work with several clients to produce catalogues, flyers, PPT templates, illustrations and website layouts. My time management and organizational skills allow me to easily accomplish on-going tasks such as client correspondence, design work, cultivating new clients, networking and training to learn new programs and design trends.



**Graphic/Website Designer**  
NYC University of Kentucky  
Alumni Association (2015-Present)

As a board member of the organization, I volunteer my design services by designing and managing the website, nycukalumni.com. I also create and send out publications, recruiting material, the weekly newsletters, social media posts and create event materials as needed.



**Production Artist & Graphic Designer**  
Craig Paul Photography Studio (2013)

As the sole artist/designer at a high-end studio, I handled all photo retouching, designing photo products and custom albums. I also managed all of the production work including working with clients, prioritizing jobs, ordering prints, ensuring quality, assembling prints and framing for pickup.